

## Short programmes FAQs

### **What does the programme fee cover?**

It covers all required study materials, programme activities and excursions, as well as refreshments and most meals.

### **Do you offer any scholarships?**

We offer several scholarships for exceptional female leaders. Find out more [here](#).

### **Do I need to attend the whole Executive Education programme?**

Yes. To optimise the learning experience for you and your group, you will be expected to attend all programme sessions and excursions, including group work and coaching sessions. You'll also be expected to take part in peer-to-peer learning.

### **Do I get a certificate once I've completed the programme?**

Yes, you will get a certificate of attendance.

### **What is the application process?**

You can apply to the programme of your choice online. Acceptance is not automatic and your application will be reviewed by our team of Programme Consultants to ensure the best fit between applicants and programmes. Spaces on our programmes can fill up quickly so we encourage you to apply early and ensure your submission is as comprehensive as possible.

### **What is the dress code for the programme?**

We recommend smart casual when attending lectures; jeans are acceptable. Business attire isn't required (i.e. suit and tie), but you're welcome to wear it if you wish. Some programmes have classes or exercises taking place away from the lecture theatre. In those instances, you may need suitable clothing, depending on the activity—we'll provide plenty of notice if that's the case.

### **Do I need to bring my laptop?**

This isn't mandatory, but we do encourage you to bring your own devices to access online programme materials. We have iPads to borrow if required. You will be able to access the WiFi network on campus.

### **Will I have time for work calls and meetings?**

To get the most from the experience, we recommend that you come prepared for long days and a busy schedule. There will be regular breaks for meals and refreshments, but we encourage you to immerse yourself in the experience as much as possible and make arrangements at work for adequate cover while attending the programme.

### **Are there any terms and conditions?**

Yes, please review our [T&C policy](#) for more information. Ending your participation in the programme (which includes any substitutions, transfers or postponements) must be confirmed via email to the [Admissions Office](#). Cancellations received more than six weeks before the programme starts aren't subject to any penalty.

### **What if I need to cancel?**

Providing you inform us in writing no less than six weeks before the programme's start date, you won't be charged a cancellation or transfer fee.

Read our full terms and conditions [here](#).

### **Do I need to obtain a visa if I'm coming from overseas?**

Please check directly with the relevant embassy in your home country to determine whether you need an entry visa for the country where the programme will be held.

### **What facilities do you have at the London campus?**

We have a modern, well-appointed gym with a swimming pool, the latest fitness equipment and daily exercise classes. On campus you will also find eateries serving a range of food and drinks, on-site accommodation, a well-stocked gift shop and library access throughout the course of your programme. Consult our [campus map](#).

### **What level of English is required?**

All our programmes are conducted in English and participants are expected to be able to understand, and contribute to, what can be very fast-paced discussions in class.

### **Can I bring my partner/family along?**

Our programmes are very intensive with classes and social interactions running late into the evening, so you'll have limited time to spend with family. For this reason we do not encourage you to bring partners or family to campus for the duration of the programme.

### **Will I have to do any preparation before attending the programme?**

You'll receive instructions from the Programme Director around six weeks before starting the programme. The information we send will direct you to our online learning platform which will include the programme timetable, pre-programme reading and preparation work, and a list of fellow participants.

### **Where can I stay while taking a programme at London Business School?**

While accommodation isn't included in the programme fee, we will provide recommendations for nearby accommodation where you can take advantage of preferential rates, subject to availability. We'll provide more information once you've signed up to a programme.

### **How can this programme contribute to my long-term learning journey?**

Our Certificate offering means that you can plan your own personalised learning journey by selecting four programmes of your choice, to be taken over 24 months. Discover more about how you can plan your route to career advancement with our [Certificate in Management](#) or [Certificate in Finance](#).