# **Certificate in Management FAQs**

# If I have completed LBS Executive Education programmes in the past, will they count towards the Certificate?

Yes. If you have completed one or two programmes in the last two years, we will take the programme/s into consideration and help you customise your Certificate experience based on your learning goals. If you have completed three or more programmes, we are not able to offer you the Certificate in Management, as you will not reap the full benefits of the coaching and customised learning experience.

# How do I apply?

- 1. Consult with us. You are only eligible to enrol on the Certificate in Management after we have discussed your programme choices and ensured this is the right fit for you. You can book a consultation with our specialist by calling +44 (0)20 7000 8591 or emailing cim@london.edu
- 2. Apply online. Once you have selected at least three programmes, you will receive an email from us prompting you to apply for the Certificate in Management and to submit your programme objectives. This insight is used to help your programme director and executive coach support your holistic learning experience for maximum impact.
- 3. After you've completed your application and objectives, you will receive your Certificate in Management offer. After accepting your offer, you will be assigned your executive coach.

#### How does the coaching work?

After accepting your offer, you will be assigned your executive coach. You will work with your coach to identify the timings of your four coaching calls to ensure you get maximum support through your Certificate journey.

# Do I have to decide from the outset which four programmes I want to take?

You will need to confirm at least your first three programme choices – we will help you with your programme selection during your diagnostic call with us.

#### Who attends?

Our Certificate in Management attracts a core audience of mid-to senior-level executives with a minimum of five to eight years' experience. Participants come from around the world and from diverse industries, offering diverse perspectives on global issues and enriching the peer-to-peer learning experience.

#### When is payment due?

An upfront payment of £1,500 is required to confirm a place on our Certificate in Management. This is required in advance of your attendance on your first programme, and will be subtracted from your final programme invoice. In the unlikely event that you decide not to complete your Certificate in Management by attending all four programmes in your curriculum, the £1,500 joining fee will be non-refundable.

You will be invoiced separately for each of your programmes, with payment due eight weeks prior to each programme start date.

#### Can I pay in instalments?

You will be invoiced separately for each of your programmes, with payment due eight weeks before the programme start date. You are welcome to pay all invoices up front or prior to each respective programme.

We are also happy to accept payment by splitting invoices between self-payment and company sponsorship.

## Is there any discount available on the Certificate price if I'm an alumni?

Unfortunately, the Certificate in Management cannot be used in conjunction with any other discount or alumni benefit.

#### Can I take online programmes as part of my Certificate journey?

Yes! From October 2020, you are able to take up to two online programmes as part of your four-programme Certificate journey. You will need to attend at least two programmes face-to-face, and chose a minimum of one programme from each of our leadership, strategy and finance portfolios.